



HIV PREVENTION COMMUNITY PLANNING GROUP

Tuesday, February 18, 2014

Indiana State Department of Health

2 N. Meridian Street

Hurty Conference Room 8A - 5th Floor

Indianapolis, IN 46204

Minutes

CPG Members in Attendance	ISDH TA in Attendance	Community TA in Attendance
Cena Bain – ISDH Co-chair	Rupert Arceo	Anita Ohmit
Jason Clanton	Vivian Arnold	
Rochelle Feldheiser-Keys	Alicia Barnes	
Derwin Gary	Darin Foltz	
Latorya Greene, CPG Co-Chair	Brittany Gross	
Phaedra Greer	Dan Hillman	
Valjin Harvell	Brenda Mason	
Mark Anthony Hughes	Susan Newton, CPG Liaison	
Christina Karch		
Marissa Miller		
Meredith Short		
Christopher Simons		
Debra Stanley		
Eric Wilcox-LeSure		
Jeffery Wolfe		

Welcome: Latorya Greene, Co-Chair

Self-Introductions:

Members introduce themselves, stated the seat they represented, and why they wanted to be a part of CPG

Goal Activity:

Each member was given a card and wrote their name and a goal on the card: what they would like to see or contribute as a member. The cards were then recollected and will be given back to the members at the annual CPG retreat.

Mission: Rochelle - Feldheiser Keyes

Ground Rules: Christopher Simons

The Ground Rules were revamped during the CPG Retreat; they were voted on and approved. This was not done during the CPG Retreat. This is what was proposed:

- The CPG Ground Rules were reviewed and discussed. Latorya Greene, Community Co-Chair and Susan Newton, CPG Liaison will work together to revamp the CPG Ground Rules. (*Latorya and Susan need to work on this project*).

Pinch Procedures: Members received a copy in their folders and binders (for new members)

Review of Agenda:

The agenda was approved



Voting Process:

The voting process was explained to members. The process is in the Policies and Procedures

Approval of November 6, 2013 CPG Minutes

The minutes were accepted

Review of Group Assessment Form

Members reviewed the Assessment Form and there were no comments.

Review of Year End Assessment Form

Members reviewed the Assessment form and there was a question on:

- #7 & 8; This seem to always generate the most discussion. The question was asked if question #7 is still relevant and should it be removed from the Assessment Form.
- The reply was; We won't know until we do the end of the year Assessment.
- It was stated that it is the responsibility of the Community Co-Chair to ensure that both the State and the Community Members have an equal voice.

Review of Attendance Sheets

Members are to view the Attendance Sheets at each meeting to ensure that their attendance is accurate.

The attendance policy was also explained to members. The Proxy System was also explained.

Review of Expenses

Members viewed the 2013 expenses and the 2014 expenses. The budget was explained to members; how funds are allocated. The Budget Committee is the Executive Committee. It was explained to members how to make request for funds.

Executive Committee Report

Latorya Greene, Community Co-Chair

There is a possibility of requesting funds for activities; members can apply for funding from CPG. Request should be submitted prior to the event; request must be approved by the Executive Committee. AIDS Assist received funding; they purchased light-up bracelets for the youth. Two \$20 gift cards were raffled off at the end of the event.

Division Report/ISDH

Cena Bain, ISDH Co-Chair

Prevention - The majority of contracts have been executed. The APR is due at the end of March 2014; no letter is required from CPG. There are two vacancies; Prevention Consultant, and Program Manager. A new Audit Tool is being worked on; it will be more thorough and grant specific. There will be a collaboration meeting with STD, Services and Prevention. Cena Bain and Alicia Barnes are State Certified to do HIV Testing (OraQuick and OraSure) if you need help with testing at an event.

Services – There are three vacancies; Program Manager; working on interviewing, Care Coordination Director; Darin Foltz is functioning as the interim and CHSEPAC Liaison. Services is still working on finding a replacement ICHIA.

MMP – have submitted their candidate to HR

STD – looking into finding 13 new DIS spots/locations. (An email was sent out to members to clarify this statement on Friday, February 21, 2014).



Epidemiology Report Presentation

Dan Hillman, ISDH TA

A PowerPoint presentation was done by Dan Hillman. Members were given a handout of the Epidemiology Report. Members were asked to review the presentation and submit any questions or concerns they have to Susan Newton so that they can be given to Dan Hillman to be addressed.

Questions:

- Question: In the 3 regions with the highest number of diagnosis, have there been any increase in testing sites?
- Answer: Location of testing sites and funding is based on a formula used by ISDH.
- Question: How do we include the transgender population?
- Answer: We need to figure out an additional tool to include this population.

The CPG has requested that Dan Hillman go back and redo his report and come back to the CPG with the additional information. It is also requested that transgender information be included on his annual Epidemiology Report. When CDC systems lumps transgenders into the MSM category is it based on at sex at birth or their reporting sex at time of testing. Dan will check his resources and give an answer at a later time. (Additional information was emailed to CPG members on Friday, February 21, 2014 regarding the question about transgenders).

Cena Bain – Conference Presentation

Cena Bain spoke on the Co-Chair conference that she attended in Florida in January 2014

Christopher Simons – Conference Presentation

2014 Black MSM Leadership Conference

Chris Simons did a PowerPoint presentation on the 2014 Black MSM Leadership Conference he attended. The presentation will be available on the CPG website.

Region 6 Meeting

Chris Simons spoke on Regional 6 Meeting that his agency, Heartland Community Services Foundation, Inc. held. There were 17 agencies in attendance with 47 people in attendance. The purpose of the meeting was to make sure that each agency was familiar with the other agencies in the Region and what services the agencies provided. This was to enable the agencies the opportunity to utilize the services that were available in Region 6. Attendees were asked if they wanted to be stakeholders for Region 6, State and County, there were 33 attendees that stated they wanted to be stakeholders. Chris also showed a PSA on Hepatitis.

CPG Committee and Ad-Hoc Time

The functions and Purpose of the Committees

Cena Bain, ISDH Co-Chair and Latorya Greene, CPG Co-Chair

The details of the CPG committees were discussed; what the task of each committee is. Members were then allowed to choose the committee/s they wanted to work on.

Chris Chair - NA

Membership – Rochelle Chair

Evaluations – Derwin Chair



Advocacy/Social Media – Chris

STD – Rochelle (will meet over email)

Policy and Procedures – Latorya (This committee will meet as much as possible through email)

Committee Chairs will forward their meeting dates and names of members to Susan.

Question: Advisory Groups were made mention of whose responsibility is it?

Answer: It is the Needs Assessment Committee's responsibility.

Members should ask the Co-chairs any questions they may have in regard to their membership.

Questions can be emailed to Susan Newton so a list of answers can be compiled and given out to members at the next CPG meeting.

Public Comment

There were no public comments

Announcements & Celebrations

Eric Wilcox-LeSure:

National Week of Prayer for the Healing of AIDS (NWPHA)

- Clergy Roundtable will be held on Monday, March 3rd at Christian Theological Seminary (CTS) located at 1000 W 42nd Street Indianapolis, IN 46208
- Saturday, March 8, 2014 there will be a Prayer and Candle Vigil along with a Wholistic Health Fair at School 63 located at 1163 Belmont Avenue, Indianapolis, IN.
- Sunday, March 9th National Women and Girls HIV/AIDS Awareness Day/ NWPHA; **We are Empowered** – Girls Night In at Citadel of Faith COGIC located at 7676 E 38th Street, Indianapolis, IN 46226

Marissa Miller – Thanked everyone for support during Brothers United's NBHAAD event at Ivy Tech

Pheadra Greer – Thanked everyone for allowing her to be a member and she is ready to work

Mark Anthony Hughes – He is glad to be back and see some change.

Jeff Wolfe – Face Book Page for NWPHA; fb/NWPHAINDYEVENTS.COM

Cena Bain's Daughter, Mia will be celebrating her 4th birthday on March 31st.

Latorya Greene's daughter celebrated her 2nd birthday

Alicia Barnes's daughter, Jaylon will be celebrating her 5th birthday.

Next Meeting – March 18, 2014 - ISDH - Conf 5-T - 10 A.M.